

APPLICATION CHECKLIST
Revolving Loan Fund

- _____ 1 **Regional Development Company Loan Application**
- _____ 2 **Personal Financial Statement, SBA Form 413**, current within 60 days, signed, for all borrowers. Husband and wife may use same form.
- _____ 3 **Personal Tax Returns** for the past three years, signed, for all borrowers.
- _____ 4 **Key cost documents pertinent to the project**, including, but not limited to: real estate purchase agreement, equipment purchase agreement, buy-sell agreement, sworn construction statements, general contractor bid and scope of work.
- _____ 5 **Corporate Tax Returns** for the past three years for operating company.
- _____ 6 **Current Balance Sheet and Profit & Loss Statement**, within 90 days, for operating company.
- _____ 7 **If new business: Projected income statement** for the first two years of operation and opening balance sheet.
- _____ 8 **Deposit Agreement Form**

LaPorte County Revolving Loan Fund – **Application Deposit Agreement** with a check for \$200 made out to Northwestern Indiana Regional Planning Commission (NIRPC).

Michigan City Revolving Loan Fund – **Application Deposit Agreement** with a check for \$200 made out to Economic Development Corporation Michigan City (EDCMC).